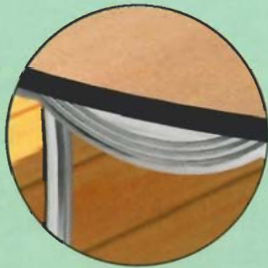


office furniture  
& design  
interiors



& **services  
information**

## First Step

Before making your decision to purchase office furniture, contact our ergonomist who can not only save you time in measuring and planning your office, but can show you how comprehensively we can meet your needs from one source.

## Investment

Investing in your working environment will have a motivating affect on your employees. Re-invest your profits in new office furniture and you can save on tax.

## Colour Schemes

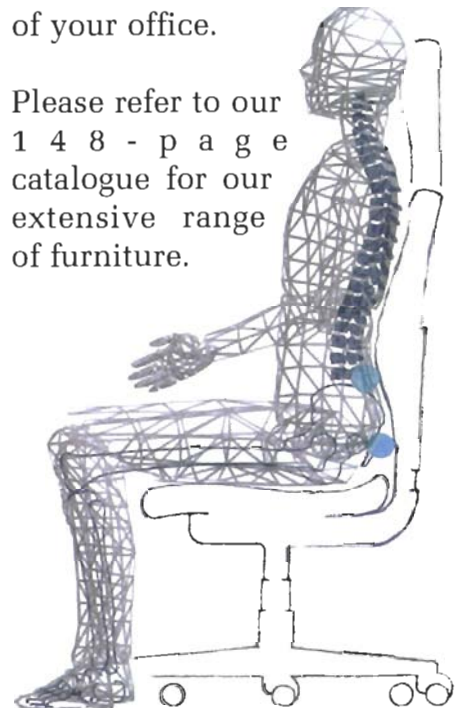
Selecting a colour scheme for your office can be the hardest job of all. You know when colours look good together but may need guidance when making those final decisions. Our design team are only too willing to help you in your choice of soft furnishings. They can provide samples and paste up boards to give you fresh ideas.



## Office Furniture

Our portfolio of office furniture features Stellar branded desking and seating products as well as leading manufacturers of steel storage and screening. Stellar furniture choices include a wide range of top thicknesses and laminate, glass or wood veneer finishes. Each range has a variety of leg styles, top finishes and wire management that will cope with the demands of your office.

Please refer to our 148 - page catalogue for our extensive range of furniture.



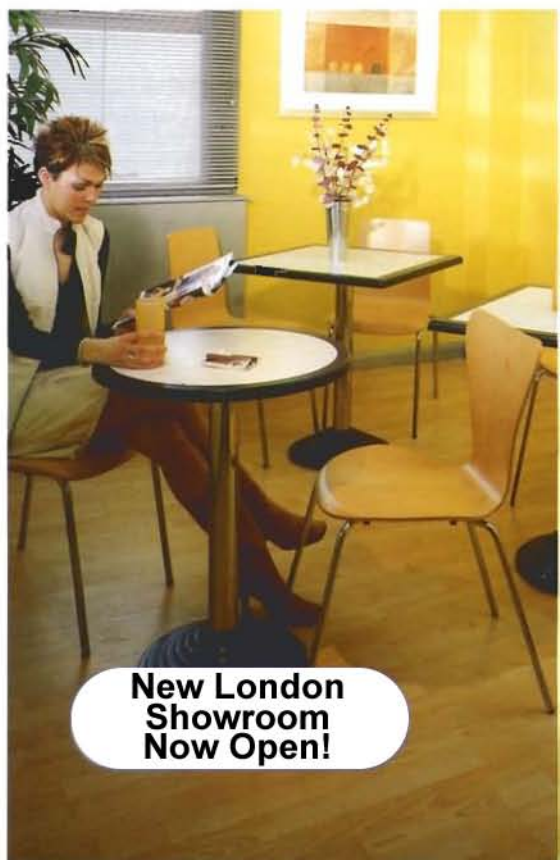
## EC Directives

The technical revolution in the workplace has brought with it HSE laws and EC Directives resulting in a new approach to the design of workstations and offices. You may not be fully aware of the '1990 EC Directive'

relating to VDUs - but we are. Stellar office furniture with its larger desks and non-reflective surfaces, used with Stellar Seating, can help you to comply with current legislation.

## Showrooms

The best way to choose office furniture is to visit any of our comprehensive showrooms. The Milton Keynes site is 4,000 sq ft and at Sawston there is 10,000 sq ft spread over two floors with access for the less able. Our two new showrooms are in Manchester and Glasgow, each having 5,000 sq ft of floor space. To help you choose which range of furniture best meets your requirements visit our showrooms - you will find just what you are looking for.



**New London  
Showroom  
Now Open!**

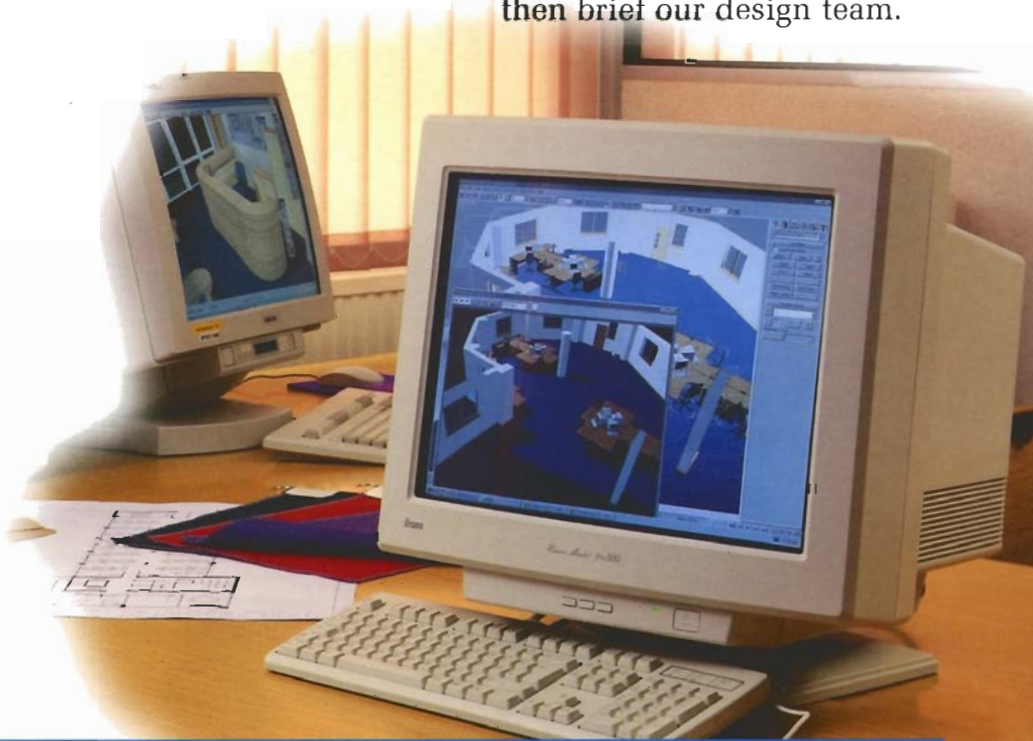
## FREE CAD

Our designers combine the most up-to-date Computer Aided Design (CAD) technology with their own design skills to produce 2D layouts, 3D rendered drawings or camera views of your proposed office. Using their experience and knowledge they will often arrive at solutions to your space planning that you may not have considered. Our designers know that working conditions play a significant and unrecognised role in employee retention and productivity.



## FREE Visuals

CAD technology enables our designers to project from a 2D plan to a 3D visual to give you an even clearer impression of your newly refurbished office. We produce for you a black and white line drawing or, depending on the size of the project a full colour camera shot.



## FREE Space Planning

When you are spending money on your office furniture you want to be as sure as you can that you have chosen the right products and layout. We can help you with this. Our consultants will visit your premises and listen to what you have in mind. If you want advice, please ask. We carry out a detailed survey of your offices and then brief our design team.

If you would like any further information, or a copy of our full-colour 148-page catalogue, please fill in the form below and return to the address on the back of this information leaflet.

Your name: \_\_\_\_\_

Your company name: \_\_\_\_\_

Company address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

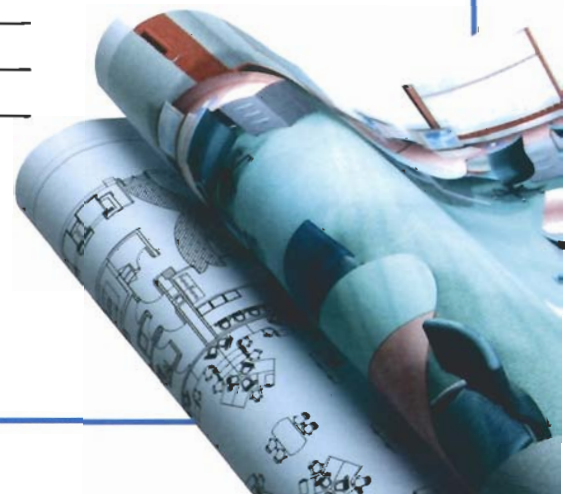
Postcode: \_\_\_\_\_ e-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please give us an indication of which types of products you are interested in: \_\_\_\_\_  
\_\_\_\_\_

Position in company: \_\_\_\_\_

# Stellar



## Refurbishment

Once you have made the decision to purchase new furniture it may also be in your thoughts to refurbish your office.

We provide a total 'turnkey' solution from carpets, partitioning and suspended ceilings to lighting & electrics.

You may also need assistance in dealing with local authorities or the fire officer. We have many years experience in these areas and can help you through what may prove to be rather testing times.



**FREE Delivery**

We are happy to deliver anywhere in the UK that does not involve a ferry crossing. We deliver using 7.5 tonne lorries each crewed by two professional installers. They arrive with the furniture 'flat-packed' and assemble on site. This enables us to make more efficient use of the space on our vehicles and to protect the product in transit. Our installers will not fill up your rubbish bins but will take away all of our packaging.



**Stock**

**FREE Installation**

For products designated 'stock' within our furniture catalogue we will usually be installing at your premises within ten working days of receiving your order. We hold around £3 million worth of product in our main 60,000 sq ft distribution centre to offer this service. Our warehouse has dock levellers for smooth loading and unloading of vehicles and sodium lighting to ensure picking accuracy.

On larger installations our Project Manager will visit your offices to talk over any specific requirements you may have. To make sure the furniture is to your satisfaction he will remain on site throughout the job to manage the installation teams. To find out how you thought we handled your project we will send you a questionnaire. We want to learn how we can be even better next time.



more than just office furniture...

- installation
- delivery
- refurbishment
- showrooms



- office furniture
- interior design
- 2D & 3D CAD
- space planning



**Office Furniture**

***"Creations brought to life"***

***Furniture Division of Stationery Express***

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